

VILLAGE OF HANNA CITY
Regular/Virtual Council Meeting Minutes
December 15, 2020

The Regular Council Meeting was called to order by Mayor Winterroth at 7:00 p.m. with pledge to the flag and a moment of silence to honor those serving our country. Present: Mayor Winterroth, Admin Baylor, Trustee Hoopingarner and Clerk Klatt. Following Governor's orders under COVID 19 restrictions on number of people in room, present on Zoom: Trustees Johnson, Stear, Fryxell, Gates and Weaver, Attorney Biggott, Engineer Lott, Treasurer Braden.

Guests: **Danny Pierson**, to observe and **Stanley Urban, ProChamps**, on Zoom. Mr. Urban discussed ProChamps proposed agreement to assist municipalities' in managing all their "at-risk" property needs by holding the responsible parties accountable to local and state regulations on vacant and foreclosed properties ... he also answered questions asked by Council.

Minutes: Stear made motion to approve minutes of the regular meeting on December 1, 2020, as distributed ... Fryxell seconded ... ROLL CALL VOTE: Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes ... motion carried.

Treasurer's Report: Hoopingarner made motion to approve warrant list and pay all outstanding bills ... Johnson seconded ... ROLL CALL VOTE: Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes ... motion carried.

Engineer's Report: (Lott): Had hoped to submit water tower design and permits earlier this week ... need to get Illinois American signatures ... will take another few days but benefit project in long run.

Attorney's Report (Biggott): Prepared Tax Levy ordinance. Still working on getting updates to employee handbook ... met with Admin Baylor on conference call ... some changes will be made and then bring to Council for vote of acceptance.

Administrator Baylor: Presented highlights of current projects. Working on updating website ... residents will be able to complete some forms online ... meeting with photographer next week ... hope to have complete by end of next week. Purchase of laptop for Admin has been approved for reimbursement by CURE ... 10 applications submitted totaling just under \$14,000. Water price increase letter has gone out ... almost 600 letters. Worked on November financials. New Zoom account ... using tonight. Meters have been tested ... don't think meters is problem either ... still don't know what's causing water loss. Staff meeting tomorrow. Working with attorney on employee handbook to consolidate with state regulations. Problem with Elbert Court Lift Station filling up with un-approved articles (baby wipes, etc.) ... check valves not closing. Letters have been sent to residents in that area ... may have to take further action (televise for specific area) if does not improve. Conference room upfit is tentatively scheduled to be installed December 28. Admin Baylor reviewed November financial reports with Council ... will likely see impact of pandemic over next few months. Presented 2021 meeting dates for Council ... Weaver made motion to approve meeting dates as listed ... Fryxell seconded ... ROLL CALL VOTE: Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes, Johnson: yes ... motion carried.

Finance (Hoopingarner): Hoopingarner made motion to transfer \$10,000 from Water Tower Savings to General Fund as permanent transfer to cover permits and design ... Stear seconded ... ROLL CALL VOTE: Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes, Johnson: yes, Stear: yes ... motion carried. After discussion and recommendation from Finance Committee, Hoopingarner made motion to not renew General Fund CD in amount of \$77,562.62 (amount could change slightly) which comes due on December 17 ... close that account and move into General Fund checking account and distribute as follows: \$50,000 to 51 Fund from the 01 Fund with a due-to, due-from (eventually paid back to General Fund); \$20,000 moved into the Money Market Fund; and remaining \$7,562.62 moved into the 01 Fund ... Stear seconded ... ROLL CALL VOTE: Gates: yes, Weaver: yes, Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes ... motion carried. It's time to begin discussion on 2021 budget ... Mayor asked Committees to look at what needs to be spent ... increases or decreases ... for discussion next meeting.

Sanitary Sewer (Gates): Update on Lakeshore Drive: Hoerr hopes to start project tomorrow.

Streets, Alleys & Storm Sewer (Weaver): Christmas decorations have been put up by employees. Truck route signs are all in place.

Police & Planning (Johnson): Thirty-eight incident reports filed from November 22 to November 28, 2020; 62 reports from November 29 – December 5.

Water (Fryxell): Six checks totaling \$400.00 approved for payment from water escrow account.

Building & Grounds (Stear): After discussion, Stear made motion to approve repair of door panel on Chevy pickup at cost of \$566.97 ... Gates seconded ... ROLL CALL VOTE: Weaver: yes, Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes ... motion carried.

Mayor asked if there were any questions or comments from guests on Committee Reports ... there were none.

Other Business: Regarding Covid-19, drafted resolution to restore temporary executive powers since previous resolution has expired. Johnson made motion to approve Resolution 2020-12-02 A Resolution Restoring Temporary Executive Powers Pursuant to 65 ICLS 5/11-1-6 ... Fryxell seconded ... ROLL CALL VOTE: Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes ... motion carried. Still taking COVID-19 precautions.

After discussion, Fryxell made motion to approve Tax Levy Ordinance 2020-2021 for Village of Hanna City Ordinance No. 20-12-04 for the fiscal year beginning May 1, 2020, and ending April 30, 2021 for the Village of Hanna City, Peoria County, Illinois, in amount of \$161,405.62 ... Hoopingarner seconded ... ROLL CALL VOTE: Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes ... motion carried.

After discussion, Stear made motion to waive the building permit fee for Coffee Can because of the amount of money spent on tank removal from property ... Weaver seconded ... ROLL CALL VOTE: Stear: yes, Fryxell: no, Gates: yes, Weaver: yes, Hoopingarner: yes, Johnson: yes ... motion carried.

Next Council meeting set for Jan. 5, 2021 at 7:00 p.m.

At 7:55 p.m. Fryxell made motion to go into Executive Session In compliance with Section 2 © (1) of the Open Meetings Act- Executive Session to consider issues of employment, compensation, discipline, and performance of employees ... Hoopingarner seconded ... ROLL CALL VOTE: Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes, Johnson: yes, Stear: yes ... motion carried.

At 8:34 p.m. Hoopingarner made motion to return to regular session ... Johnson seconded ... ROLL CALL OF THOSE PRESENT: Mayor Winterroth, Trustee Hoopingarner, Clerk Klatt present ... Trustees Gates, Weaver, Johnson and Stear and Attorney Biggott present on Zoom.

Fryxell made motion to approve increase in number of hours for Village Administrator from 24 hours to 30 hours per week with current hourly rate of pay the same ... Weaver seconded ... ROLL CALL VOTE: Weaver: yes, Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes ... motion carried.

Hoopingarner made motion to approve year-end bonuses as follows: full-time employees \$150 after taxes and part-time employees \$75 after taxes ... Gates seconded ... ROLL CALL VOTE: Hoopingarner: yes, Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes ... motion carried.

Fryxell made motion to keep sealed the following executive session meeting minutes: July 2, 2013; August 6, 2013; Sept. 3, 2013; Oct 21, 2014; March 17, 2015; and July 7, 2015 ... Johnson seconded ... ROLL CALL VOTE: Johnson: yes, Stear: yes, Fryxell: yes, Gates: yes, Weaver: yes, Hoopingarner: yes ... motion carried. Hoopingarner made motion to approve executive session meeting minutes from Feb. 19, 2019; April 16, 2019; June 4, 2019; June 18, 2019; Dec 3, 2019; and April 21, 2020 ... Fryxell seconded ... motion carried. Weaver made motion to release executive session meeting minutes from Feb. 19, 2019; April 16, 2019; June 4, 2019; June 18, 2019; Dec 3, 2019; and April 21, 2020 ... Fryxell seconded ... motion carried.

Forms are available for anyone wishing to be write-in candidate for April election ... will have more information by next meeting.

Meeting adjourned 8:43 p.m.

Submitted by Myrna Klatt, Village Clerk