

VILLAGE OF HANNA CITY
Council Meeting Minutes
August 20, 2013

The Regular Council Meeting was called to order by Mayor Winterroth at 7:30 p.m. with pledge to the flag and a moment of silence to honor those serving our country. Present: Trustees: Pahl, Gibson, Johnson, Stear, Isbell ... Attorney Connor, Treasurer Strough and Clerk Klatt.

Minutes: Trustee Gibson made motion to approve minutes of the regular council meeting on August 6, 2013 ... Johnson seconded ... all ayes ... motion carried.

Guests: Eric Jones, CPA and Joanne Passmore to discuss annual audit began last week. Jones updated Village Board on status of audit and made recommendations for journal entries as listed on attached page. Improvements made by Treasurer and Finance Chair made his job easier and saved money for Village. After journal entries are made and report received from Engineer, will be able to issue final report. Passmore explained corrections that need to be done regarding last water rate increase. Money from hook-up fees needs to be transferred from Water Escrow Account to General Fund. Once current water customer's deposits are determined, any money above that liability in Water Escrow Account can be transferred to common bank account.

Treasurer's Report: Isbell made motion to accept Treasurer's Reports and pay all outstanding bills ... Pahl seconded. ROLL CALL VOTE: Gibson: yes, Johnson: yes, Stear: yes, Isbell: yes, Pahl: yes ... motion carried. Isbell made motion to approve Auditor's recommended journal entries as listed on attached page ... Gibson seconded. ROLL CALL VOTE: Johnson: yes, Stear: yes, Isbell: yes, Pahl: yes, Gibson: yes ... motion carried. Isbell made motion to make adjusting entries regarding Unemployment Insurance as recommended by Auditor ... ROLL CALL VOTE: Stear: yes, Isbell: yes, Pahl: yes, Gibson: yes, Johnson: yes ... motion carried. Johnson made motion to approve recommendation from Auditor to transfer \$3,000.00 (water hook-up fees) from Water Escrow Account to Water/Sewer Operational Account ... Stear seconded. ROLL CALL VOTE: Isbell: yes, Pahl: yes, Gibson: yes, Johnson: yes, Stear: yes ... motion carried.

Engineer's Report: Engineer will respond to Auditor's letter.

Attorney's Report: Working with Planning Commission to set public hearing on some additions to Zoning Ordinance. Received good suggestions on Subdivision Ordinance ... will send revised draft to Council.

Finance: Tax Levy will need to reflect new figures on Amortization.

Sewer: Pahl made motion to approve invoice from Roy Keith Electric in amount of \$650.00 to cover cost for electrical hook up of pump at Elbert Court Lift Station ... Johnson seconded. ROLL CALL VOTE: Pahl: yes, Gibson: yes, Johnson: yes, Stear: yes, Isbell: yes ... motion carried. Additional cost was required to move panel from pit to above ground.

Streets & Alleys: In Weaver's absence, Gibson approved Invoice l884MB (\$108.80) from River City Supply to be paid from MFT funds.

Police & Planning: Received July's activity report from Sheriff's Department. Complaint on unlicensed car has been addressed. Clerk to send letter regarding high grass that has not been mown.

Water: Approved two checks totaling \$75.00 to be paid from Water Escrow Account. Twenty-two shutoff notices were sent out totaling \$3,935.66 ... one on level payment plan totaling \$4,670.80 ... one in foreclosure totaling \$1,391.35 ... approximately 2,445,498 gallons of water sold ... bulk water sales totaled \$563.50. After discussion, it was agreed that Attorney would send letter to water customer on level payment plan requesting arrangements be made for getting account current within 90 days since customer has not complied with prior agreement.

Buildings & Grounds: Village has decided to keep flag pole and install at Maintenance Building. Stear made motion to allow Big Hollow Companion Animal Hospital to hold rabies clinic at Village Maintenance building if proof of off-site insurance is given in advance ... Gibson seconded ... all ayes ... motion carried.

Meeting adjourned 9:05 p.m.

Submitted by Myrna Klatt, Village Clerk